



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Zonal Office Siliguri

WBSEDCL

FAX: 0353-2541401

Telephone: 0353-2542747

e-mail: zm.siliguri@wbasedcl.in

Administrative Building
2nd Mile, Sevoke Road, Siliguri
Darjeeling, West Bengal -734001

NOTICE INVITING TENDER:

NIT no: ZM/SLG/Tender/Safety/2026-27/08

Dated: 22.06.2026

Sealed percentage rate tender is invited (Submission in physical form) for the work as mentioned in Cl. No. 1 of this NIT by The Zonal Manager, Siliguri Zonal Office, Darjeeling, WBSEDCL from experienced, bona-fide and financially sound firms/ contractors fulfilling the terms & conditions as mentioned below:

Name of the work	Estimated Amount (including 1% Cess & excluding GST)	Cost of Tender Document	Completion Time	Earnest Money Deposit (Rs.)
Refilling of 64 Nos.Fire Extinguishers in various units under Zonal Office,Siliguri,WBSEDCL	Rs.89,533.00/-	Rs.295/- (incl. GST) [Non - Refundable]	30 days from the date of issue of LOA	Rs. 1,791.00/-

Terms & conditions:

- Name of the Work:** Refilling of 64 Nos. Fire Extinguisher under various units of Zonal Office, Siliguri, WBSEDCL.
- Eligibility Criteria:** The Bidder must submit valid Trade Licence, PAN, professional tax registration certificate along with latest payment challan, GST Registration certificate, GSTR-3B of March 2026, along with the Tender Application.
- Key Dates:** The bid documents (Bid documents consisting of NIT copy and Annexure (Price Bid) will be issued to the eligible intending bidders by The Zonal Manager, Siliguri Zonal Office, Siliguri, WBSEDCL, upon submission of requisite fee for tender document of Rs.295/- (Non-refundable) [in form of CASH/DD of any Nationalised Bank of India of Rs.295.00/- in Favour of WBSEDCL, payable at Siliguri as Cost of Tender Documents] along with application for issue of Tender Documents with self-attested copy of valid Trade Licence, PAN, professional tax registration certificate along with latest payment challan, GST Registration certificate, GSTR-3B of March 2026. The last date of receiving of such application shall be up to 17:00 Hrs of 07th July, 2026. The last date of issue of tender paper is 10th July 2026 up to 17.00hrs. The bid in sealed envelope must reach to The Zonal Manager, Siliguri Zonal Office, Darjeeling, WBSEDCL, 2nd Mile, Sevoke Road, Siliguri 734001 by 17:00 Hrs of 14th July, 2026. The Bids will be opened at 11:00 Hrs of 15th July, 2026.
- Submission of Bid:** The intending bidder shall submit the bid as per prescribed format in Annexure - I (Price Bid) along with self-attested copy of issued tender documents, copy of this NIT and DD of any Nationalised Bank of India of Rs.1791.00 /- in Favour of WBSEDCL, payable at Siliguri as Earnest Money Deposit (EMD). Tender submitted without EMD shall be rejected. At no circumstances, waiver of EMD shall be allowed.



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- 5) **Validity of Bid:** The bid shall be valid for a period of 180 (One Hundred Eighty Days) from the date of opening of tender.
- 6) **Opening of Tender & Award of Contract:** Submitted bids shall be opened as per date and time schedule of this NIT. Submitted documents along with the bid as asked in Cl. No. 4 of this NIT are valid, then lowest price in totality shall be the guiding factor to decide the successful bidder. The bidder who's bid will be accepted will be notified by the authorised official through letter of award. The notification of award will constitute the formation of contract.
- 7) **Defective Material:** If in the opinion of the Engineer-in-Charge/ Controlling Officer, any of the materials brought to the site for use are not of the quality or kind specified in the contract and/ or are unfit for work, he shall be at liberty to order the removal of the said materials and the contractor shall remove the same within 24 (twenty four) hours after notice has been given to him, and if he fails to remove them within the time the Engineer may cause them to be removed anywhere at the risk of the contractor and any cost incurred in so doing shall be deducted from the dues to the contractor under the contract.
- 8) **Payment:** 100% payment of ordered value along with applicable GST shall be paid to you after successful completion of work and submission of tax invoice in triplicate with due certification from the controlling officer of the work. Security deposit of 10% shall be deducted from the above payment in bill as per clause No.-11 of this NIT.
- 9) **Completion:** The work shall be completed 30 days from the date of commencement of work.
- 10) **Earnest Money Deposit:** intending bidder(s) shall submit DD of any Nationalised Bank of India of Rs.1791.00/- in Favour of WBSEDCL, payable at Siliguri as Earnest Money Deposit (EMD). Tender submitted without EMD fee shall be rejected. At no circumstances, waiver of EMD shall be allowed. After successful completion of tender formalities, the EMD of the unsuccessful bidders shall be refunded upon prayer for the same to the tendering authority. The prayer shall consist detailed description of the tender along with the Bank Account details, in which the amount to be refunded. In any case the tender if gets cancelled due to any unavoidable circumstances, the EMD of all the participants shall be refunded as per norms of WBSEDCL. However, the EMD money of the successful L1 bidder shall be converted in tune to the Security Deposit for the work, which shall be refunded as per clause no 11.
- 11) **Security Deposit:** Security Deposit @8.00% shall be deducted from the bill value along with which the EMD of 02% of contract price shall be converted in tune of total of 10% of contract price as Security deposit, which shall be refunded after satisfactory completion of defect/liability period of 06 (six) months, which shall be reckoned from date of completion of work. In case L1 bidder submit quotes higher than the estimated amount, additional Money to complete the tune of 2% EMD value shall be deposited within 07 days after finalisation of the tender.
- 12) The bidder at the his/her own responsibility and risk is encouraged to visit and examine the site of works and its surrounding and obtain all information that may be necessary for preparing the Bid and entering into a



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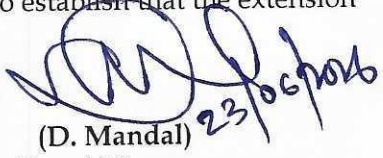
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contract for the work as mentioned in the Notice Inviting Tender. The cost of visiting the site shall be at the Bidder's own expense.

- 13) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the WBSEDCL. The WBSEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.
- 14) Conditional/Incomplete tender will not be accepted under any circumstances.
- 15) Tenders received after due date and time will not be considered under any circumstances
- 16) The price will be firm and no escalation in price will be considered under any circumstances.
- 17) The applicable goods & service tax will be paid as per GST statute.
- 18) If the Office happens to be closed on the last date of receipt of documents /opening of tender, the next working day at the same time & venue shall be applicable for the said purpose.
- 19) The Zonal Manager, Siliguri Zonal Office, WBSEDCL, Siliguri shall be the Controlling Officer.
- 20) The Sr. Manager (F&A), Siliguri Zonal Office, WBSEDCL, Siliguri shall be the Paying Officer.
- 21) The Sr. Manager (HR&A), Siliguri Zonal Office, WBSEDCL, Siliguri shall be the Nodal Officer.
- 22) The Deputy Chief Safety Officer, Siliguri Zonal Office, WBSEDCL, Siliguri shall be the Supervising Officer.
- 23) The WBSEDCL does not bind itself to accept the lowest bidder and reserve the right to reject any or all tender(s) or to split the whole work to more than one contractor without assigning any reason whatsoever.
- 24) The WBSEDCL reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.
- 25) **Liquidated Damages (LD):** If the contractor fails to complete the work successfully within the time specified in the contract any extension thereof, the company shall recover from the contractor as liquidated damages a sum of 0.143% per day of the contract value of works for each day delay of work or part thereof of delay subjected to Force Majeure. The total recovery against liquidated damage shall not exceed ten percent (10%) of the contract value of the work.
- 26) **Extension of Time:** An extension of time without imposition of liquidated damage, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted by the contractor who has to establish that the extension of time required by him was not due to his fault.


(D. Mandal)
Zonal Manager
Zonal Office, Siliguri
W.B.S.E.D.C.L.